



**EAST LYCOMING SCHOOL DISTRICT**

*Where Quality is Measured by our Students' Success Everyday*

# **Online Grading**

## **eSchoolBook**

# **Parent Access**

# **Guide**

# Parent's Guide for Online Grading

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## Login

1. To log-in to the East Lycoming School District Online Grading system (eSchoolBook), you must be using a computer with internet access.
2. Go to <http://www.eastlycoming.net/grades> (it is recommended that you bookmark this page).
3. Enter your login name and password that was originally provided to you.
4. Click the Log In button as shown below

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Log In    Directory    You are not currently logged in.

Log-In Name:  **Enter the Username that was provided to you.**

Password:  **Enter your password**  
[forget your password?](#)

**Click the Log In button**

## Basic Navigation

Navigating the features of eSchoolBook is accomplished by clicking on various tabs within the program. When you initially log in, you will see four main tabs: Home, Directory, Personal, and Academics. When you click on each of these main tabs, a second tier of tab options will appear. You may return to a previous screen at any time by clicking on the appropriate tab or by hitting the back button on your internet browser.

Home    **Directory**    Personal    Academics    Good Afternoon, [User Name]

My Class Schedule    Today: Thursday, October 13, 2011    1st Marking Period  
Hughesville Jr-Sr High School Calendar (11-12)    School Calendar (11-12)    Day 32 / Cycle 6

Attendance: Present

Period	Cycle	Start Time	Class ID	Class	Location	Grade
Period 1/bell A	123456	08:10:00	621/1/HS	Spanish 1	Foreign Language	
Period 2/bell A	123456	08:30:00	222/1/HS	American Govt 9 - Hon	Social Studies	
Period 3/bell A	135	09:00:00	834/1/HS	Graphic and Textile	Art	
Period 3/bell A	246	09:47:00	910/1/HS	Futures One	Computer Lab	
Period 4a/bell A	123456	10:33:00	432/1/HS	Algebra 2 / Geometry w/Labs- H	Math	
Period 5a/bell A	246	11:19:00				
Period 5a/bell A	135	11:19:00				
Period 6a/bell A	123456	12:05:00	126/2/HS	English 9 - Honors	English	
Period 7/bell A	123456	13:24:00	331/2/HS	Biology - Honors	Science	
Period 8/bell A	246	14:10:00	609/5/HS	Physical Ed / Health 9	Gym	
Period 8/bell A	135	14:10:00	721/4/HS	Personal Finance	Business / Computers	

My Homework

Class	Type	Assignment	Due
English 9 - Honors	Point System	Pyamillon OE	10/13

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## **Printing**

Certain pages and reports may be printed while you are navigating



through eSchoolBook. When you see the print icon, it indicates that there is a printable version of the information currently displayed on that page. Click on the print icon to generate a printable version in a new window. Select File, then Print in that new window to print the information.

## **Home Tab**

The home tab is set as the default tab upon logging in to eSchoolBook. Your child's class schedule should be visible. If you have more than one child, click the name of the student whose schedule, grades, or assignments you want to view.

## **Personal Tab**

The personal tab provides the opportunity for you to view your profile, alerts, and general child information.

### **Profile**

The profile tab enables you to edit your name, title, address, login/password, phone number, and email as viewed under this system. (Please note, these changes will only affect the information viewed within eSchoolBook, permanent address or name changes still need to be taken care of through your child's school.)

1. To view or to make changes to your profile, click on Personal  Profile on your navigation tabs.
2. Edit the information you wish to change in the profile. If you wish to change your password, you must type in the new password. Then you must hit Tab. This will allow you to Confirm Password. Then hit Update at the bottom of the page.
3. Click Update at the bottom of the page to save any changes that you have made.

Home Personal School Academic Good Afternoon, [User Name] ? x

Profile

Student Profile:

Student ID: 1

Last Name:

First Name:

Middle Initial:

Nickname:

Date of Birth:

Gender: Female No Photo

School: Hughesville Jr-Sr High School

Grade Level:

Graduation:

Address:

City/State/Zip: Hughesville, PA 17737

Login ID: [Input Field]

Password: [Input Field]

E-Mail: [Input Field]

E-Mail 2: [Input Field]

Homerroom:

Home District: East Lycoming School District

Notes:

[Update]

## Academics Tab

The academics tab displays important information regarding you child's profile, schedule, assignments, attendance, grades, notes, progress reports, report card, and calendar.

### Schedule

The schedule tab will display your child's class schedule (including class identification number, class name, period, start and end time, room, teacher, and marking period). Click on an individual class name to view a more detailed description of the class.

Home Personal School Academic Good Afternoon, [User Name] ? x

Schedule Assignments Attendance Grades Notes Calendar

Class: Spanish 1 (621/1/HS - Period 1/bell A / 123456 Cden, Dara)

Classes for: [Input Field]

Marking Period: 1 2 3 4

Class ID	Class	Period	Cycle	Start	End	Room	Status	Teacher	M/P
621/1/HS	<a href="#">Spanish 1</a>	Period 1/bell A	123456	08:10:00	08:58:00	Foreign Language			1, 2, 3, 4
221/1/HS	<a href="#">American Govt 9 - Hon</a>	Period 2/bell A	123456	09:01:00	09:44:00	Social Studies			1, 2, 3, 4
834/1/HS	<a href="#">Mosaic and Textile</a>	Period 3/bell A	135	09:47:00	10:30:00	Art			1, 2, 3, 4
910/1/HS	<a href="#">Futures One</a>	Period 3/bell A	246	09:47:00	10:30:00	Computer Lab			1, 2, 3, 4
432/1/HS	<a href="#">Algebra 2 / Geometry w/Labs- H</a>	Period 4a/bell A	123456	10:33:00	11:16:00	Math			1, 2, 3, 4
		Period 5a/bell A	246	11:19:00	12:02:00				
125/2/HS	<a href="#">English 9 - Honors</a>	Period 5a/bell A	135	11:19:00	12:02:00	English			1, 2, 3, 4
		Period 6a/bell A	123456	12:05:00	12:48:00				
331/2/HS	<a href="#">Biology - Honors</a>	Period 7/bell A	123456	13:24:00	14:07:00	Science			1, 2, 3, 4
509/5/HS	<a href="#">Physical Ed / Health 9</a>	Period 8/bell A	246	14:10:00	14:53:00	Gym			1, 2, 3, 4
721/4/HS	<a href="#">Personal Finance</a>	Period 8/bell A	135	14:10:00	14:53:00	Business / Computers			1, 2, 3, 4

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## Assignments

This page will display any assignments that are due on or after the date listed. Scores are also displayed after they have been entered. You have the option of viewing current assignments and missing or incomplete assignments (to view these sections, click on Academics -> Assignments -> Current Assignments or Academics -> Assignments -> Missing or Incomplete Assignments on your navigation tabs). You may change the assignment date range or you may click on the assignment name to access a detailed description of the assignment.

Assignments for:

Date: 10/13/2011 Through: 10/20/2011 Go Records 1 to 1 of 1 Previous Next

Class	Type	Category	Assignment	Assigned	Due	Points/Possible	Score
English 9 - Honors	Point System	Daily	<a href="#">Pygmalion OE</a>	10/13/2011	10/13/2011		

Click on an Assignment to view/print the information

## Attendance

The attendance tab provides daily and cumulative attendance for your student. Be aware that teachers are not required to use this program to take class attendance. The only official attendance is being recorded during home room (middle schools) or first period (high school). To access daily attendance, click on Academics  Attendance on your navigation tabs. Once you are on the attendance tab, you can click on Cumulative Attendance to view these records.

## Grades

This page provides a summary of your child's grades for each class. To access the grades section, click on Academics -> then Grades on your navigation tabs.

Home		Personal		School		Academic		?	
Schedule		Assignments		Attendance		Grades		Notes	
Calendar									
Grades for: <input type="text"/> Period: 1st Marking Period <input type="button" value="Print Icon"/>									
Class	Type	Points	Grade						
Algebra 2 / Geometry w/Labs- H	Daily	80.0 / 80.0	100%						
Algebra 2 / Geometry w/Labs- H	Exam	103.5 / 115.0	90%						
Algebra 2 / Geometry w/Labs- H	Homework	30.0 / 30.0	100%						
<b>Algebra 2 / Geometry w/Labs- H (432/1/HIS)</b>			<b>Grade - A</b>						
American Govt 9 - Hon	Point System	184.0 / 185.0	99%						
<b>American Govt 9 - Hon (221/1/HIS)</b>			<b>Grade - A</b>						
Biology - Honors	Point System	111.9 / 111.4	100%						
<b>Biology - Honors (331/2/HIS)</b>			<b>Grade - A</b>						
English 9 - Honors	Point System	281.0 / 292.0	96%						
<b>English 9 - Honors (1252/HIS)</b>			<b>Grade - A</b>						
Futures One	Point System	251.0 / 255.0	98%						
<b>Futures One (910/1/HIS)</b>			<b>Grade - A</b>						
Mosaic and Textile		0.0 / 0.0							
<b>Mosaic and Textile (834/1/HIS)</b>			Grading information is incomplete						
Personal Finance	Point System	252.0 / 270.0	93%						
<b>Personal Finance (721/4/HIS)</b>			<b>Grade - B</b>						
Physical Ed / Health 9		0.0 / 0.0							
<b>Physical Ed / Health 9 (509/5/HIS)</b>			Grading information is incomplete						
Spanish 1	Point System	301.0 / 301.0	100%						
<b>Spanish 1 (621/1/HIS)</b>			<b>Grade - A</b>						
Click on an Assignment Type to view all Grades for the Subject									
October 13, 2011 02:41 PM (Time remaining: 2 hours 59 minute(s)) <span style="float: right;">©2011 DK1 Management All Rights Reserved For Licensed Use Only</span>									

## Notes

This section will display any notes officially added by the teachers. To view the notes section click on Academics -> then Notes on your navigation tabs.

## Calendar

The calendar will display all of the posted assignments that are currently in the system for your child's class schedule. Click on each individual assignment to view a more detailed description. To view the calendar, please click on Academics -> then Calendar on the navigation tabs

**Please Note:** Keep in mind that not all assignments are posted before they are due. It is your child's responsibility to keep track of individual class assignments. In the event of an absence from class, the student should contact the class instructor to find out about any missed work or assignments.

Home	Personal	School	Academic	Good Afternoon, [Name]			?
Schedule	Assignments	Attendance	Grades	Notes	Calendar		
Calendar: Hughesville Jr-Sr High School Calendar High School Calendar							
Month: October Year: 2011							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1	
2	3 Day 25 - 5 <a href="#">TKAM character analysis (English 9 - Honors)</a> <a href="#">TKAM Take Home (English 9 - Honors)</a> <a href="#">The Era of Colonization 1686 - 1763 Video Guide (American Govt 9 - Hon)</a>	4 Day 26 - 6 <a href="#">KAM RC (English 9 - Honors)</a> <a href="#">quiz 1A* (Biology - Honors)</a> <a href="#">quiz 1B* (Biology - Honors)</a> <a href="#">quiz 1C* (Biology - Honors)</a> <a href="#">quiz 2A* (Biology - Honors)</a> <a href="#">Chapter 1 Exam (Spanish 1)</a>	5 Day 27 - 1 <a href="#">quiz 2B* (Biology - Honors)</a> <a href="#">Vocast#1 (Futures One)</a> <a href="#">KAM venn (English 9 - Honors)</a> <a href="#">Section 2.1 Class Work (American Govt 9 - Hon)</a>	6 Day 28 - 2 <a href="#">SS#J.S. (Futures One)</a> <a href="#">Participation (Futures One)</a> <a href="#">LA countries (Spanish 1)</a> <a href="#">Unit 1 Lesson 4 Quiz (Algebra 2 / Geometry w/Labs - H)</a>	7 Day 29 - 3 <a href="#">Section 2.1 Power Point Quiz (American Govt 9 - Hon)</a> <a href="#">Syllabus signed (Personal Finance)</a>	8	

## Log Out

To log out of the East Lycoming School District eSchoolBook online grading program, you must hit the X in the top right hand corner (next to your name). This will ensure that no one else can get into your account by simply going to the same web address.

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Home Directory Personal Academics Good Afternoon, [Name] **Click to Log Off**

My Class Schedule Today is Thursday, October 13, 2011 1st Marking Period  
Hughesville Jr-Sr High School Calendar High School Calendar (11-12) Day 32 / Cycle 6

**Acceptable Use:**

1. I will keep my password and username confidential. I will not give this information to my child(ren).
2. It is important to remember that the school district is providing this access as a privilege, and if it is abused, it may be revoked at any time.
3. I hereby release the East Lycoming School District and its officers, employees, and agents from any claims and damages arising from my use or inability to use the system.
4. I am aware that, at times, the information in the eSchoolBook system may be incorrect and I should notify the appropriate individual regarding corrections. We appreciate your patience and cooperation in this matter.
5. As a parent or guardian, I have read and signed the policy and understand that access is designed for the educational support of his/her education.